



**Together we are making a difference in the fight
against pancreatic cancer**

Register with the Running Room and direct your fundraising and sponsorship dollars to Pancreatic Cancer Canada in support of pancreatic cancer research.

STEPS TO FOLLOW:

1. Existing Running Room Members:

- You can add a charity to your membership account so that people can sponsor you in any upcoming event ... please login into your membership through the Running Room

*If you have a login and don't use your membership id number, fundraising won't be associated to your registration.

** Try to use your membership when registering for races in support of your preferred charity which is automatically attached to your athlete dashboard.

2. Want to join the Running Room – membership is free

Here is a link to sign up for a membership: <https://www.clinics.runningroom.com/login/start.php>

- Once you are logged in there will be an option to "setup a new fundraiser"
- Please select this tab.
- You will then be directed to a new page.
- Please select "raise funds"
- Please select "charity search"
- Please select the charity name from the selected charities listed in alphabetical order

You can associate this charity to an event: *please fill in the required information

- Select "**save**"

3. Once the steps have been completed, your name will be tied to Pancreatic Cancer Canada for all fundraising. To navigate through your Sponsor an Athlete options:

- Please go back to your home screen
- Select your "selected charity"
- On the left hand side there are options for you to select
- **You can select the Donation GOAL here*****
- Please select "Solicit sponsors" This is where you can edit email addresses and the subject of your email to friends and family
- Select "send"

That is all you need to do to start fundraising and making a tangible difference in our mutual cause!