



NATIONAL PANCREATIC CANCER CANADA FOUNDATION

2446 Bank Street, Suite #656, Ottawa, ON K1V 1A8 • 1-888-PANCAN9 • 1-888-726-2269

Charitable Tax Receipting Policies

The National Pancreatic Cancer Canada Foundation will be pleased to issue charitable tax receipts upon request in accordance with the Canada Revenue Agency rules and regulations for charitable tax receipting. For the most current information regarding tax receipting, please refer to www.cra.gc.ca/charities.

It is important to understand the rules about charitable tax receipts as you begin planning your event. Please refer to the above mentioned CRA website or contact Pancreatic Cancer Canada at 1-888-PANCAN or 1-888-726-2269 with specific questions or concerns.

General Tax Receipt Information

- Charitable tax receipts are issued to individuals or organizations that make a donation provided that the donor does not receive any product or consideration from the donation.
- For an official tax receipt, the National Pancreatic Cancer Canada Foundation requires specific donor information including: the donor's first and last name, a complete mailing address, an email address to send electronically (if requested), the donation amount and the name and date of event.
- The total value of issued tax receipts cannot exceed the net proceeds of the event.

Please note: A business/acknowledgement receipt can be provided to sponsors or other corporate contributions as proof of payment.

Donations that are NOT eligible for tax receipts:

- Purchase of auction items, gaming/raffle tickets (such as 50/50s), or the purchase of goods or services
- Business or personal services
- Corporate Event Sponsorships
- Items for which the fair market value cannot be reasonably determined

Pancreatic Cancer Canada reserves the right to exclude other gifts from being eligible for tax receipts which do not meet the gift acceptance policies, as determined by the National Pancreatic Cancer Canada Foundation, in its sole discretion.

Other Considerations

- When planning a community event, be realistic. In most cases, sponsorship or gifts in-kind will only cover a portion of your event costs. It is important to also consider any upfront expenses related to your event such as catering, venue rental costs, mailings and promotional materials.
- Pancreatic Cancer Canada has created an excel spreadsheet to assist you with managing your donations. Please contact us at 1-888-726-2269 and we will be happy to provide you with this form (Excel Spreadsheet is available as a downloadable PDF)
- Pancreatic Cancer Canada is unable to secure or apply for licenses, permits or rental agreements on your behalf.
- Pancreatic Cancer Canada cannot assist you in securing prizes or other additional items for your event
- For questions regarding your event or for more information, please contact us at 1-888-726-2269 or 1-888-PANCAN9